



CITY OF HOUSTON

Housing & Community Development Department

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Mayor

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June 12, 2009

Sandra H. Warren, Director
U.S. Department of Housing and Urban Development
Houston Field Office, Region VI
Office of Community Planning & Development
1301 Fannin Street
Suite 2200
Houston Tx. 77002

RE: Neighborhood Stabilization Program Monthly Reporting; DRGR Reporting for June 2009

Dear Ms. Warren:

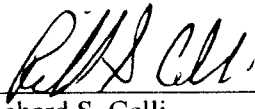
On March 26, 2009, the Department of Housing and Urban Development (HUD) executed the City of Houston, Housing and Community Development Department (HCDD) Neighborhood Stabilization Program (NSP) grant agreement. As a part of the agreement, HUD has also included two conditions that requires HCDD to comply with. HCDD responded to both conditions on May 12, 2009.

In reference to NSP requirements pertaining to *Quarterly* and *Monthly* reporting in the Federal Register at pg. 58341, (O)(b)(i), the following reporting requirements are presented for the June 15th monthly reporting period.

- HCDD personnel developed a Request-for-Proposal (RFP) for attainment of subrecipient services to assist in the development and implementation of acquisition, rehabilitation and sale of residential properties for individuals or family households whose incomes do not exceed 50 percent of the area median income. This activity is denoted within the Action Plan at page 7, *F. NSP Program By Activity*. The RFP was publicized through the HCDD website. The opening and closing dates are April 1, 2009 through June 30, 2009.
- June 9, 2009, HCDD personnel conducted an informational seminar concerning the Neighborhood Stabilization Program (NSP) RFP funding. The purpose of the seminar was to explain to the RFP proposers the requirements of the NSP program and the application process for subrecipient services.
- HCDD personnel is currently planning and developing the NSP and necessary services that will provide for acquisition, demolition and reconstruction of foreclosed or abandoned residential properties as denoted within the Action Plan at pages 7 and 9 in sections *F.-* and *G. NSP Program By Activity*. These services are directed for individuals or family households whose incomes do not exceed 120 and 50 percent of the area median income; *respectively*.

- HCDD personnel are speculating and assessing eligible residential properties that will provide for rate attainment set forth within the Action Plan at pages 7 and 9 in sections *F.-* and *G. NSP Program By Activity*.
- HCDD personnel are determining reimbursement for Pre-award Costs (see Federal Register, pg. 58335, (C)) and in accordance with OMB Circular A-87.
- No funds have been awarded for NSP program services, vendor services, or for any service nor have any funds been drawn for administration; therefore, HCDD has not posted any obligations or expenditures.

The HCDD awaits HUD's review and approval of the responses addressed under the two grant agreement conditions.



Richard S. Celli

RC/dtc

Cc: Donald Sampley
Pirooz Farhoomand
Dean Torreros- Carter
Bari Fishel

File: NSP Grant Number: B-08-MN-48-0400